

**Notes from the  
April 17, 2012  
Enforcement and Compliance Meeting**

Present: Laura Petit, Town Recycling Coordinator; Michelle Bergkamp, Recycling and Compliance Officer, UCRRA

Discussion at this meeting focused on recycling compliance for multi-family dwellings and businesses. There is a Source Separation and Recycling Law in the County (Local Law No. 8-1991) that was revised in 2007 (Local Law No. 8) and again in 2010 (Local Law No. 3) that provides requirements for recycling and enforcement:

- All residents of multi-family dwellings must source separate regulated recyclable materials from solid waste according to Section 8. and the rules and regulations promulgated thereunder, and deposit the regulated recyclable materials in the receptacles and/or collection area(s) provided therefore by the lessor, owner, or manager.
- The Agency shall employ a dedicated Recycling Compliance Officer(s) who will also act as Recycling Educator. The duties of the Recycling Compliance Officer(s) shall include: (1) coordination of efforts to educate the public and private sector as to the standing recycling/source separation laws and regulations, (2) the responsibility to answer and record all complaints regarding possible violations of this law, and (3) inspection of sites to determine compliance with this law. The Recycling Compliance Officer will report at least quarterly with the Recycling Oversight Committee. The Recycling Compliance Officer will report monthly to the Agency board.

Laura said the Assessor's office had provided a list of multifamily dwellings so recycling information could be sent out. Michelle felt sending all multi-family dwellings information would be unnecessary because the properties that were doing recycling had a program in place. She said it would be better to conduct site visits and report to her quarterly on which multi-family dwellings were non-compliant. She would then send out a compliance letter with appointment for a site inspection and provide education material.

Once the multi-dwellings have been inspected, Laura would ask the Assessor to provide a copy of businesses. There was further discussion on future legislation including event planning laws and working with the County Health Department on adding a recycling action plan form with restaurant permits.